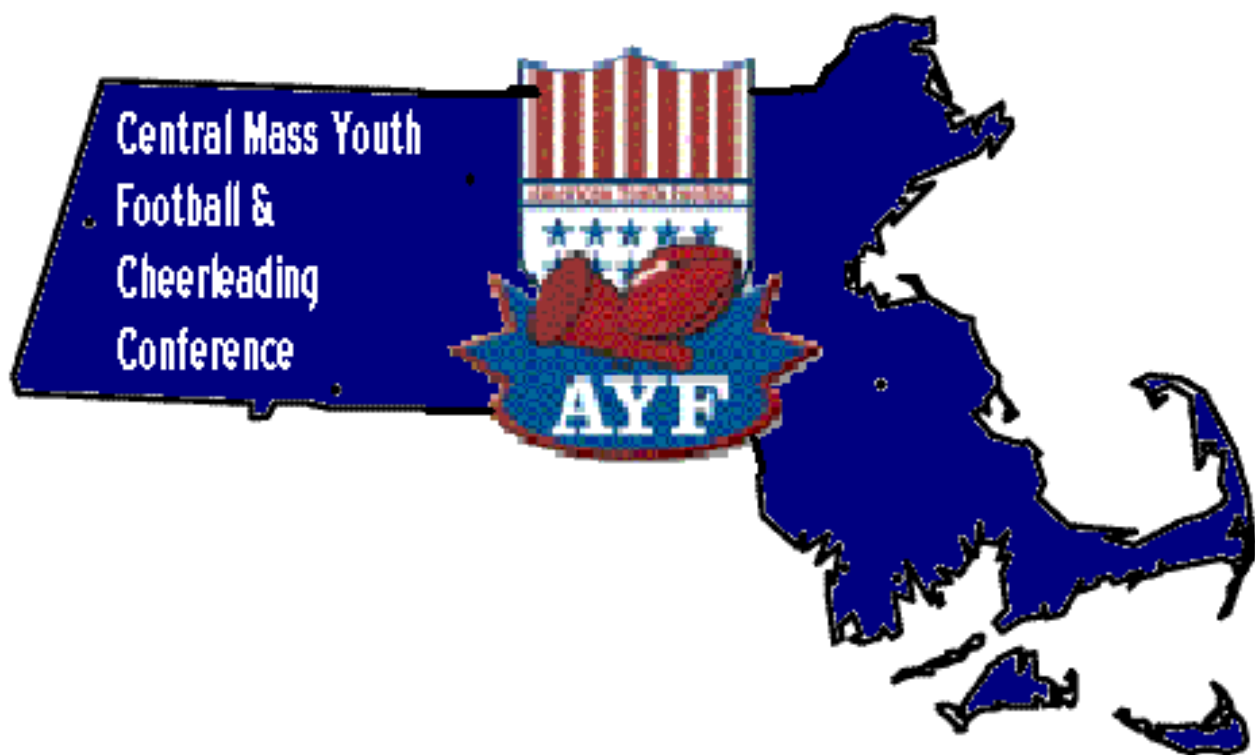


Central Mass
Youth Football and Cheerleading Conference
Bylaws



“ITS 4 THE KIDS”

(Approved March 2011)

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CONFERENCE RULES & REGULATIONS

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This corporation is organized exclusively for charitable purposes within the meaning of Section 501-C-3 of the Internal Revenue Code.

The property of this corporation is irrevocably dedicated to charitable purposes and no part of the net income or assets of this corporation shall ever inure to the benefit of any director, officer, or member thereof or the benefit of any private person. Upon the dissolution or closing out of this corporation its assets remaining after payment or provision for payment of all debts and liabilities of the corporation shall be distributed to a non-profit fund, foundation or corporation of like goals and philosophy, and which has established its tax-exempt status under Section 501-C-3 of the Internal Revenue Code and/or by a majority vote of the Executive Committee.

All Association members shall be responsible for all dues and assessments that may be levied for the operation of the corporation.

CMYFCC
Executive Board of Directors

The following positions make up the CMYFCC Board of Directors. Current year elected officers are listed after each position. Voting privileges are extended to officers. Executive power going to the President position.

2011 Officers

Conference President	Buzz Labbe
Football Director - 1 st Vice President	Tim Whitcomb
Football Director	Tim Lawton
Cheer Director - 2 nd Vice President	Julie Mullin
Treasurer	Scott Ladner
Secretary	Laurie Chalmers

Suggested Others:

Scholastic Coordinator
Event Coordinator
Fundraising Coordinator
Mitey Mite Director
Web Master

CMYFCC

Member Associations

1.	Ayer/Shirley	2005
2.	Clinton	2005
3.	Hudson	2005
4.	Lunenburg	2005
5.	Leicester/Spencer	2005
6.	Marlborough	2005
7.	Nashoba (Stow, Bolton, Lancaster)	2005
8.	Littleton*	2005
	<i>Accepted in 2010 independent of Westford</i>	
9.	Worcester Cowboys	2005
10.	Charlton/Dudley	2006
11.	Groton Dunstable	2006
12.	Nipmuc – Mendon/Upton	2006
13.	Tyngsboro	2006
14.	Maynard	2007
15.	Milford	2007
16.	Shrewsbury	2009
17.	Leominster	2009
18.	North Middlesex (Ashby, Pepperell, Townsend)	2010
19.	Northborough/Southborough	2011
20.	Westborough	2011
	<i>Accepted by proxy vote of membership after acceptance of bylaws</i>	
21.	Millbury/Sutton	2011

Mission Statement, Goals, Objectives

ARTICLE 1 – ORGANIZATION NAME

The name of the organization shall be known as Central Massachusetts Youth Football & Cheering Conference, Inc. – hereinafter referred to as CMYFCC, the Corporation, or the Conference.

SECTION 1: DEFINITIONS

- Conference: Group of Affiliated Associations working under an elected Board of Executive Officers and governed by an agreed upon set of bylaws, rules, and regulations.
- Association: An accepted and fully participating CMYFCC organization, in good standing
- Organization: A non-CMYFCC youth football or cheering program
- Participant: An eligible child
- Central Mass: A predetermined geographical area used for the purpose of defining Conference Membership.
- Boundary: The area in which an Association may accept members from. Area is typically defined as the town border for those towns specifically included in the name of the Association, or of those towns that make up the school district of the Association.
- Non-Local Participant: Any Participant from outside of an Associations primary boundary, from a town/city which is not included in another Associations boundary and is not of the same national affiliation.
- Executive Committee Officer: Also referred to as Conference Director, E.C.O, and/or Executive Board Director; an elected position holding the responsibility of administering of the Conference.
- Board of Directors: All Association Presidents, duly elected by their Associations, who are in good standing with both their Association and the Conference.

ARTICLE 2 – PURPOSE

The Purpose of the Corporation, organized exclusively for charitable purposes within the meaning of Section 501(C)(3) of the Internal Revenue Service (IRS) Code, is to promote and support amateur youth football and cheering activities, in a local, regional and national forum and all other activities related to promoting and supporting the growth, integrity, well-being and stability of the Conference.

ARTICLE 3 – CONFERENCE MEMBERSHIP

Conference Membership consists of all Associations voted, by majority, into CMYFCC and their *local* Participants currently registered with each Association. Membership is open to other organizations from within Central Massachusetts, after a formal notice to the E-BOD's in writing. Membership is revocable at any time due to failure to comply with all bylaws, rules, regulations, and/or directives issued by the Conference and/or Executive Officers of the Conference, provided due process has been afforded the Association, by a 2/3rds vote of all voting members.

SECTION 3.1: ASSOCIATE MEMBERSHIP

CMYFCC welcomes interested youth football and cheer programs to become an associate member, provided they meet the following criteria:

- Program is of sound reputation, and is represented by elected officials deemed to be of good character willing to act in the best interest of the children in their area of operation.
- Program is within the “Footprint” designated to be that of Central Mass Youth Football and Cheer. This boundary is generally defined from Tyngsboro in the NE to Bellingham in the SE across to Sturbridge in the SW and up to Winchendon in the NW. This diagram can be located in the New Member Presentation.
- Program does not interfere or overlap that of an existing CMYFCC Association.
- Program agrees to adhere to all Bylaws, Rules and Regulations and general governance of CMYFCC and AYF.
- Program must request membership in writing prior to May of any given year.
- Program must be voted in to Conference by a Majority Vote of all voting members.

SECTION 3.2: BOUNDARIES

CMYFCC Associations may only register participants from within their own boundaries. However an Association may also register non-local Participants, under the following conditions:

- The registering Association submits a request to the CMYFCC Football Commissioner requesting permission to draw *non-local Participants* from each bordering town or city being requested. The letter of approval MUST follow any individual that this applies to throughout their participation in the association.
- The town or city is in Massachusetts and directly borders the registering Association.
- The registering Association does not “cut” a *local* Participant from their program to make room for the *non-local Participant*.

- The registering Association does not attempt to “stack” their Association and favor the *non-local Participants* over their own *local Participants*.
- It is recommended that all Associations draw from within their Public High School boundaries.

SECTION 3.2.a: BOUNDARY WAIVER

A boundary waiver may be requested from another conference association for a child that has registered out of their home town or local association. Both associations’ presidents must sign off on such waivers. Waivers shall apply to **one season only**, and must be renewed annually. Waivers should only be accepted if there is an extreme hardship presented and that the following criteria exist.

- Player/Cheerleader had lived in and/or participated in the association requesting the waiver in the previous season. If a player or Cheerleader has participated in another towns program the previous season they should be allowed to continue in that program.
- Player/Cheerleader’s local association does not offer a division in which they would be eligible. If an Association does not offer a division of football or cheer, a participant may go to another Association which offers that level. The player or Cheerleader must go to the closest bordering Association to their own Association that offers that level.
- Player/Cheerleader attends school within the boundaries of the requesting association.
- Both Presidents must agree to the waiver, if there is a disagreement, the Association asking for the waiver can appeal to the Central Mass President for a binding decision.

SECTION 3.3: OVERLAP & RECRUITING

If more than one CMYFCC Association borders a town or city with eligible *non-local Participants*, all CMYFCC bordering Associations may draw from this town or city provided:

- The appropriate written request and subsequent written approval is on file with CMYFCC for the upcoming season.
- Each Association agrees to coordinate their registration efforts and a cooperative statement by the Associations is delivered at a CMYFCC Directors meeting prior to said registration period.
- Recruiting of *non-local Participants* is not done by advertising that pits one Association against another with all advertising being approved by CMYFCC prior to being made public.
- Recruiting of *non-local Participants* does not “stack” one Association (or team) over another.

SECTION 3.4: DISPUTES & PENALTIES

- All disputes should be brought to the Conference Chair immediately - before they escalate.
- If there are any disputes, the CMYFCC Executive Board of Directors will decide by a majority vote.
- Failure to comply will result in the Association(s) being put on probation for one (1) full year and a \$200.00 fine per instance. Second Offense will result in additional fines, up to one (1) full year suspension of the Association, and additional fines up to \$1000.00.

SECTION 3.5: LARGE POPULATION

- If numbers indicate that more than one association can be fielded, it is the responsibility of the local Associations, along with the HLA, to draw boundaries.

ARTICLE 4 – GOVERNMENT/Affiliation

The CMYFCC will produce, provide and maintain bylaws and rules annually, all associations by their acceptance into said Conference shall abide by all articles and rules contained therein, as well as any decisions made by members of the duly elected Executive Board Members, so empowered to enforce such bylaws and rules. The Conference and all Associations shall also abide by rules and regulations of the Regional and/or National Organization under the guidelines set by the official rules adopted by and made available to all CMYFCC Associate members.

The CMYFCC shall maintain the right to choose which National organization of youth football and cheer, to align itself with, and at no time shall it align with such an organization that does not allow CMYFCC a voice and vote in all matters that affect the conference and the participants. Additionally said National or Regional organization must allow for the un-obtrusive and self government of the internal and in conference operation of CMYFCC.

To deal effectively with programs in the field, CMYFCC has installed the “Highest Local Authority” system, which is referred to as the HLA. The following chart will be used and adhered to in all CMYFCC communications:

1. National CEO or Football Commissioner
2. CMYFCC President or designee
3. Association President
4. Coaches
5. Parents & Players

The above chart is to be used for all communications, particularly that involving local *association* issues, questions, concerns, complaints, and/or violations, starting with the Local Parents and Players and moving up the chain of responsibility. Only when no answer or action be given or taken within a reasonable time, generally 7 days, Contact should be made to include a letter may be written to the next highest authority level with a courtesy copy to the initial authority. The HLA Board of Directors has the authority and responsibility to take charge of, or communicate directly, with a lower authority when the HLA deems that the good name of the association, conference, region, or national organization or any individual's name is used, and details are given in writing and *signed* by all those requesting the answer or action. Each level of authority shall act within their own bylaws and those of the HLA, to act on and ensure any and all issues are addressed and handled swiftly and appropriately by the local association. Failure to do so may result in punitive action from an HLA.

The CMYFCC – HLA has among its powers, the obligation and authority to enforce National, and or Regional rules, policy, and regulations. When a CMYFCC rule or regulation is more stringent than a National rule or regulation, it will have full force and effect within the jurisdiction of the CMYFCC and will be fully backed by National Headquarters.

The National administration manual is designed to keep each HLA and local association up to date on all administrative matters, as well as contribute to their business-like operation. This manual shall serve as a guide and is intended to assist local associations and conferences set up policy and procedure, it is in no way to be deemed as the official policy and procedure of said organization. This rule book, of the national organization, shall set in place a set of rules to be followed for all regional and national competition and games. These rules may be modified for inter-conference play as deemed acceptable by said conference. The rule book, of the current edition and administrative manual does not become personal property, but belongs to the team or association to which the volunteer belongs. All are to be returned to the Local association when the volunteer leaves.

No incoming association president should start his/her term without a copy of these publications. Contact your CONFERENCE director for information on replacement copies.

ARTICLE 5 – EXECUTIVE COMMITTEE

The Executive Committee of the CMYFCC will be comprised of no less than five (5) and no more than six (6) officers (ECO) as follows:

- President
- Football Director - 1st Vice President
- Football Director
- Cheer Director - 2nd Vice President
- Treasurer
- Secretary

All E.C.O.'s shall be nominated by a member of the Board of Directors.

All Nominees for positions on the E.C.O. must have held the elected position of association president/chairman or association Cheer director/coordinator.

The E.C.O.'s shall be elected by the Board of Directors annually, at the January meeting.

Term of office for elected positions will be 1 (one) year.

If a position is vacated during the year, the B.O.D.'s will nominate and elect an individual as acting position for the remainder of the year.

All E.C.O.'s are allowed voting privileges.

The President may appoint individuals or call for nominations and a vote for individuals to hold the following positions, and any other as needed:

- Mitey Mite Director
- Cheer Competition Coordinator or Co-Coordinator
- Scholastic Committee Director
- Public Relations Director
- Regional Event Director or Co-Director

The term of office for appointed positions will be 1 (one) year.

The President may also create committees, subcommittees and appoint individuals or call for nominations and a vote for individuals to chair said committees, as needed.

The term for committee chair and committee members shall remain in effect until said committee is dissolved.

In order to remove a member of any appointed or elected position The E.C.O.'s and The B.O.D.'s must hold a hearing and a two-thirds vote shall rule for all final decisions in these matters. Should an Individual holding an elected position of a member Association be

removed, by the Conference, the other members of that association board my petition to 1. Allow that individual to remain in their position, however be censured by lose of a conference vote. 2. Allow that individual to remain in a reduced position in their association.

Only E.C.O.'s and B.O.D.'s or their designated replacement for any meeting shall be allowed a vote.

A 2/3 vote of the conference represented, or their designated replacement, must be present to pass an article, bylaw and/or bylaw modification. all other motions require a majority vote.

The E.C.O.'s reserves the right to warn, penalize, fine, restrict or bar any CMYFCC member or organization that disregards the rules, policies, or procedures of CMYFCC or that of any accepted Regional or National affiliation.

ARTICLE 6 – RESPONSIBILITIES

The following shall act as an outline of the responsibilities for all elected and appointed positions of the CMYFCC.

E.O.C. Positions

- a) **President**
Responsible for the overall administration of the CMYFCC. Chairs all CMYFCC meetings. Acts as liaison between other conferences, Regional Organizations, and National Organizations. Reviews protests, investigate or call for a hearing to determine disciplinary action if necessary. Maybe called to assist local associations with internal issues.
- b) **Football Director – 1st Vice President**
Assist with the overall administration of the Conference. Assume the duties of the President in his/her absence. Oversee and enforce bylaw and rules compliance. Investigate and issue sanctions on any and all disciplinary issues. Responsible for collecting weekly scores from team representatives and distributing to all organizations. Responsible to organize a conference game schedule. Submit conference game schedule to all associations. Shall act as liaisons to the assigning official. Reports directly to the CMYFCC President.
- c) **Football Director**
Assist with the overall administration of the Conference. Share the duties of the President in his/her absence. Oversee and enforce bylaw and rules compliance. Investigate and issue sanctions on any and all disciplinary issues. Responsible for collecting weekly scores from team representatives and distributing to all organizations. Responsible to organize a conference game schedule. Submit conference game schedule to all associations. Shall act as liaisons to the assigning official. Reports directly to the CMYFCC President.
- d) **Cheer Director – 2nd Vice President**
Responsible for overall administration of cheering activities, represents the cheer advisors at conference executive committee meetings, communication with National Headquarters on all cheer matters and reports to the executive committee. Schedules the dry-certification of cheer. Cheering Director has the power to enforce rules, review protests, investigate and discipline with regards to matters involving cheerleading/dance. Any and all matters concerning discipline will need the final approval by the President of CMYFCC.
- e) **Treasurer**
Responsible for maintaining administrative bank account and reporting the budget to the BOD at all meetings, billing each association for dues, and insurance fees, etc. Paying conference wide insurance and charter fees. Filing tax forms.
- f) **Secretary**
Responsible for taking minutes of executive committee meetings, monthly Conference BOD meetings. Conducts Roll Call & team counts at BOD meetings. Distribution of conference minutes to association representatives and executive committee. In addition, obtaining local game and practice locations including cheer Competition location, for the required Certificate of Insurance.

B.O.D. Positions

Each association is granted 1 (one) vote, unless otherwise allowed in the bylaws. The vote may only be cast by the Association President or designated Association member.

- a) Association Presidents
Attend all conference meetings, and actively participate in the betterment of the conference.

Shall conduct the business of their Association in compliance with both local, conference, regional and National bylaws and rules as they apply.
Volunteer and accept any appointed positions.
Holds voting privileges for their association. May elect to transfer their voting privilege to an Association member in their absence, provided due notice is made to a member of the E.O.C.

- b) Association Cheer Directors
Attend all conference meetings, and actively participate in the betterment of the conference.
Shall be allowed a vote on any and all issues directly or indirectly related to cheerleading.
Volunteer and accept any appointed positions.

Appointed Conference Positions

a) Event Coordinator

Duties include planning and scheduling of local cheer competition as well as any other Conference events that may deem necessary by the Executive Board of Directors.

b) Team Representatives

Responsible for attendance to all executive meetings and prompt response to the President or the Board of Directors on all administrative matters. Each home team representative must call in game scores on Sunday night to the Football Director.

c) Scholastic Committee Chair

Responsible for the general organization, communication and oversight of the Annual CMYFCC Athletic Scholar Program. Additionally this person shall chair the ASP campaign, and may appoint up to 2 additional individuals to assist with all aspects of said campaign in order to be a success.

ARTICLE 7 – MEETINGS

1. Conference meetings will be held monthly typically be held on the 3rd Thursday of each month. Should any change be necessary a new date will be determined by the Executive Committee and all members shall be notified via email.
2. Meetings are held each month from January to November of the current season.
3. The President or designee shall chair conference meetings.
4. The First Vice President will chair meetings, in the absence of the President. In the absence of the First Vice President the Second Vice President, Cheer Director or Football Director will chair.
5. The President of CMYFCC may call additional meetings, as needed.
6. Monthly meetings will include both football and cheer related business; as such both Presidents and Cheer Directors shall attend all meetings.
 - a. The October meeting will be used in part to discuss and propose new or modifications of By-laws and rules. By-law or rule changes are to be submitted in writing
 - i. A copy of any proposal or modifications of By-law or rule change is to be provided to each association in written form. The floor must be opened to an equal number of individuals for and opposed to said proposal.
 - ii. Generally the President should be given an advanced copy of any proposals prior to the meeting as a courtesy, and to ensure proper placement.
 - iii. By-Law changes or additions will go into effect starting in January of the current season.
 - iv. All By-Laws must be passed by a 2/3-majority vote.
 - b. The November Meeting will be used primarily for two purposes. First; a final vote on all by-law and rule proposals. Second; Eligible Members with the intention of running for any Executive Board Position shall give notice and/or state their intention.
 - i. Eligibility for Executive Board Member positions requires interested parties, are a Central Mass Member in Good Standing; Have held board position in an elected position within CMYFCC or a CM Association for a minimum of 3 years; Are nominated and seconded by a current Association President and/or Cheer Director at the January Meeting.
 - c. The January meeting will be the annual election of the Executive Committee officers of the Conference.
 - i. Candidates shall be voted on by Association Presidents in good standing.

- ii. Cheer Directors SHALL have input on all positions up for election, in particular that of Conference Cheer Director. Presidents may elect to delegate voting rights to their associations Cheer Director for this vote.
- 7. Any obvious errors in the By-Laws may be corrected by a 2/3 vote of representatives present at any time during the season, provided said error has not been acted upon previously.
- 8. Rules may be modified as necessary by a 2/3rds vote of the BOD's at any monthly meeting, provided it does not involve any rule already having effected any association during the same season.
- 9. Attendance by association presidents and cheer directors or authorized representatives, is mandatory at all Conference meetings. Presidents must notify the Conference Chair prior to the meeting if a representative will be attending in their absence in order to have voting privileges. Those organizations that do not have a representative present at each meeting will have penalties imposed.
 - a. First missed meeting, notice.
 - b. Second meeting, and any subsequent missed meetings, \$50.00 fine each.
 - c. Three meetings missed, that association would be placed at the end of the list for hosting the football jamboree, super bowl, fun comp, and will be ineligible for conference financial support for nationals or any other reason.
 - d. All fines imposed shall be placed in a fund to be used towards academic scholarships.
 - e. If fines are not paid an Association may be withheld from competing in the playoffs or cheer competitions. If they are not paid by the end of the season they will be assessed the following season and must be paid before the Association will be included in the season's schedule.
- 10. A Quorum of at least 50% of all current Associations must be present in order to hold a scheduled meeting.
- 11. Roberts Rules of Order / Parliamentary Rule will govern the meetings.

ARTICLE 8 – FINANCES

Conference dues were established in 2005 by a unanimous vote of the BOD's.

Conference dues are two hundred-fifty dollars (\$250.00) and shall be paid upon request, annually by all associations. Dues will be annually reviewed and a decision to stay, raise or lower shall be voted on by all voting members.

Dues are an administrative flat fee assessed to all CMYFCC associations used for the day-to-day operation of the conference expenses.

Insurance coverage costs, National and/or Regional Dues and Registration Fees, shall be paid in addition to Conference Dues, by each association to CMYFCC. CMYFCC shall prepare bills for each association based on their specific requirements. These expenses shall all be paid out by the CMYFCC Treasurer.

Central Mass Executive board shall establish and maintain an All American Academic Achievement Alliance; Conference based program. The Conference shall adopt a Policy and Procedure for the administration of an academic program. Annually Appoint a Chair to regulate a policy and procedure to ensure proper recognition of those eligible conference member athletes. Additionally the Conference shall appropriate and maintain funds, of no less than \$5,500, for the purpose of maintaining this program and granting financial awards/scholarships to the deserving recipients. *(See Policy & Procedure addendum attached)*

It shall be the responsibility of the treasurer to accurately track and maintain, and record the finances of CMYFCC; and to report monthly to the BOD's by means of a treasurer's report.

The Treasures report shall list an itemized list of all receipts received as well as all expenses paid and/or pending, for the previous month. The report will also include a year to date income expense report, with starting balance and current balance.

The treasure shall ensure that all tax filings are completed as required.

Fund expenditure for all foreseen expenses shall be discussed and approved by the BOD's.

Fund expenditure for unforeseen expenses or expenses resulting out of necessity shall be authorized providing; (a) the expenditure benefits the conference, and (b) the expenditure does not benefit an individual personally, and (c) the expenditure is directly related to the performance of business of CMYFCC, and (d) the expense is reported to the E.C.O.'s within 72 hours, and / or (e) the expenditure is a previously accepted or past practice expense.

National & Regional Expenses:

It shall generally be accepted that the CMYFCC will send representation to all National & Regional events. CMYFCC will fund travel expenses, to include air fare, housing accommodations, reasonable meals and means of transportation, for the President and Cheer Director, and their designees. When possible should the ECO also be an Association President or Association Cheer Director, said association shall be responsible in part or full for travel expenses, should that association also have a team or squad competing at that event.

CMYFCC will receive a flat fee, TBD annually, from the hosting Association for the Conference All-Star Games, Conference Super Bowl and any Regional Games played at a Central Mass. Site. CMYFCC will pay for any trophies required and game jerseys for the All Star games, the hosting Association will keep all other proceeds associated with these events and will pay for all other fees. The CMYFCC Board of Directors will run and organize the Cheerleading Competition and charge admission. The Cheer Competition will be under the control of the Cheer Director. The competition must be self-supporting. The Cheer Director may request, in writing, to the general membership funding for the competition, which will require 2/3-majority vote of the membership in attendance. That vote being one (1) per association at a quorum filled conference meeting. The Cheer Director, however, may not enter into any contracts without full CMYFCC Board of Director's approval.

Finances will be determined and reviewed by the Executive Board, as needed.

ARTICLE 9 – GAME OFFICIALS

Game officials shall be accredited by the local / jurisdictional football officiating board.

The conference chief official or assigner, with the approval of the CMYFCC President, will assign the officials for all gamed play within the boundaries of the CMYFCC.

It shall be the responsibility of the Football Director to communicate with the conference chief official or assigner. The Conference schedule shall be supplied to the chief official or assigner, no later then the 1st week in August.

- The home team shall be responsible for paying official's fees.
- The home team shall be responsible for notification of cancellation.
- The home team must notify the Conference President, or designee, two (2) hours prior to the start of the game of any kind of cancellation.

Any cancellation less than 2 hours prior to game time shall be considered a forfeit, and the canceling association shall be responsible for paying the officials fees. In the case of a dispute of this rule, the Executive Board will review each incident to determine which team is responsible for paying the officials.

The officials have the final word on any disagreement on the field.

ARTICLE 10 – INSURANCE

All CMYFCC associations must have current medical and liability insurance before registering teams for the current playing season. CMYFCC requires all associations to purchase insurance as a group to take advantage of group discounts. Medical and liability insurance premiums are due to CMYFCC at the July conference meeting. This is necessary so CMYFCC can register and insure their association members with National Headquarters by August 1st of the current playing season. Failure of any association to pay premiums by the July conference meeting to CMYFCC could result in the association being dropped from the schedule.

ARTICLE 11 – CONFERENCE EVENTS

Teams must confirm hosting the Football Jamboree by the April meeting or before of the current year, or relinquish the event. Jamboree Hosting will be offered through a rotation, using the list below. If the hosting Association declines, that Association will move to the end of the list and all other teams will move up by one year.

Cheer for Fun Comp Hosting will be by bid, it shall be a priority to rotate the host association whenever possible.

While the hosting of the league Jamboree is based upon a rotating schedule the awarding of the Conference Super Bowl, Cheer for fun comp, Ralph D'Andrea Mitey Mite Bowl, Conference All-Star games and regional hosting games shall be assigned by the CMYFCC Executive Board. This should be done in a proposal to the Executive Board by the June meeting so a decision can be rendered at the July meeting. The proposal should outline the date of the event, venue for the event, financial plan and any other pertinent information. The CMYFCC Executive Board will base their decision in such a way to keep the awarding of events fair and equitable across the league.

SECTION 11.1 - SCHEDULE FOR CMYFCC JAMBOREE

YEAR	NORTH	YEAR	SOUTH
2011	NASHOBA	2011	HUDSON
2012	LITTLETON	2012	WORCESTER COWBOYS
2013	GROTON/DUNSTABLE	2013	MARLBOROUGH
2014	TYNGSBORO	2014	NIPMUC
2015	MAYNARD	2015	CHARLTON
2016	AYER/SHIRLEY	2016	SHREWSBURY
2017	LEOMINSTER	2017	NORTHBORO/SOUTHBORO
2018	NORTH MIDDLESEX	2018	WESTBORO
2019		2019	MILLBURY/SUTTON
2020	CLINTON	2020	MILFORD
2021	LUNENBURG	2021	LEICESTER/SPENCER

Jamboree playing times and teams involved will be at the discretion of the host association and will have final approval of teams and times by CMYFCC.

ARTICLE 12 – TEAM COMMITMENT

All Associations must in good faith report the number of teams anticipated per division monthly beginning in May at the BOD's meeting. Associations will report an actual number of teams by division no later than the July BOD's meeting.

All teams must be confirmed by **AUGUST 1st** of the current playing season. Dropped or Added teams after this date may result in fines by the conference of \$50.00 per dropped or added team.

Final Schedules will be presented to Associations no later than August 15th.

ARTICLE 13 – PUBLICIST

Each local Association will have one person who reports the scores into the CMYFCC President and both Football Directors, who may report the scores to the Publicist. The Publicist will contact the newspaper Worcester Telegram & Gazette, **and any other papers deemed appropriate** to list the scores for all teams. There are NO SCORES for any Instructional Division.

ARTICLE 14 CERTIFICATIONS

All team books and rosters will be done in accordance with the National standards.

ARTICLE 15 CONFERENCE PLAYER CERTIFICATION

All player participants must have:

1. Copy of birth certificate (original is needed at the Regional & National level)
2. Proof of physical after January 1 and last add date of the current year
3. Written parent/guardian permission
4. Current photo ID with game shirt, number visible for each player. Should a player hold two positions, that player must have a picture with each game shirt
5. Registration form

For the first official certification your final roster must be typed or computer printed. Two (2) copies please.

A. ROSTERS

1. Official National Roster form is required
 - a. Correctly fill in top of roster showing season, squad type, jersey/pants color, age/weight division of play
 - b. Team name – example: Tigers
 - c. Association name – example: Clinton Youth Football & Cheer Assoc
 - d. Adult Staff Section, with complete names, addresses and phone numbers
 - e. Player – Cheer/Dance section
List by birth date, oldest to youngest
Place a check mark near each older/lighter participant
 - f. CONFERENCE/Conference/Federation name is to read:
CENTRAL MASS YOUTH FOOTBALL & CHEERLEADING CONFERENCE, INC
2. COMPUTER PRINT-OUT ROSTERS will be accepted by CMYFCC, Inc. as per official rulebook. Rules state that computer printout rosters must abide by the National Roster form. This is interpreted as meaning that all sections of the computer printout roster must be shown in the same general format and order as the National form.

B. PARENTAL CONSENT FORM – Use standard form approved by CMYFCC, Inc.

C. PHYSICIANS STATEMENT – Use standard form approved by CMYFCC, Inc. if possible. It is understood that some physicians will use their own forms. Please highlight the child’s name, physician’s signature, and date. It must be dated no earlier than January 1st of the current season.

D. PROOF OF AGE – As per National rules, “alleged proof” will not be accepted by CMYFCC, Inc. Problems with proof of age for players and cheer/dance participants will be handled on a per case basis with emphasis on enabling the child to participate while adhering to National Rules and Local By-laws.

F. ROSTER BOOKS – The roster books that are presented for certification, and which travel with each team, must be arranged in the same order as your official roster – by birth date, oldest to youngest. Adds are added to the back of the book or as they appear on the final certified roster.

G. DROPS AND ADDS – All adds must be completed by the third week of the current season. When doing a drop or add a new copy of the roster must be provided to Central Mass Youth Football And Cheer, Inc.

Note: If at dry certification the paperwork is incomplete the certification board will not certify or take the paperwork until it is complete.

IMPORTANT NOTE: All players will be weighed with full game uniform with no helmet and no shoulder pads according to the AYF standards for the national division only.

ADDITIONAL PLAYER CERTIFICATIONS

The privilege of additional player certifications will be extended only until the 3rd week of the regular season. All paperwork and pictures must be available when weighing in a player. Should any paperwork be missing the player will not be added to the roster.

GAME DAY PLAYER CERTIFICATIONS

Failure to conduct weekly player certifications will result in an automatic suspension of one (1) game for the head coach. Failure to comply a second time will result in permanent suspension from CMYFCC football.

UNROSTERED PLAYERS

Any player found to be practicing or playing on a team who is not officially on the team’s roster would cause the team to forfeit their entire schedule for the season.

MINIMUM ROSTER SIZE

No football team will be allowed to form a team who cannot field a roster of sixteen (16) players per team at the initial CONFERENCE Certification

ARTICLE 16 – CANCELLED/MAKE-UP GAME GUIDELINES

Games should be made up by Wednesday of the following week. It is the responsibility of the home team to secure a field. It is also the responsibility of the home team to schedule a reasonable game time. If no field or times are available, the game will be scheduled for the following week... Every attempt should be made to make up the game as soon as possible, even exploring the alternatives of a neutral site or having the visiting team host the make up game. Any disputes should be brought to the Executive board immediately and their decision will be final.

ARTICLE 17 – CHEER/DANCE

- A. Cheer/Dance teams will follow the American Youth Cheer rules for Spirit and Dance.
- B. Rules/Regulations specific to CMYFCC will be governed under the Conference Rules and Regulations Section (R-11).

ARTICLE 18 – CONFERENCE RULES AND REGULATIONS SECTION

The conference, through this by-law, accepts The Conference Rules & Regulations section as official policy of CMYFCC, and is hereby given the same strength of a by-law.

The conference BOD’s may make modifications, additions, and deletions to the rules and regulations section with proper notice, cause, discussion and a majority vote of the conference presidents, as deemed necessary. Said vote may take place at any time and are not restricted to annual by-law voting rules. Rules and Regulations in this section may not violate or conflict with any CMYFCC by-law.

CONFERENCE RULES & REGULATIONS

R-1 – PRACTICE REQUIREMENTS

- No AYF team may practice before the 4th Monday in July of the current season. However, all CMYFCC member teams MUST start practice by the first Monday in August of the current season.
- Under no condition will water be withheld as a disciplinary measure from any player or cheerleader. Warm weather precautions, as outlined in the AYF National Rule Book, will be adhered to scrupulously. Failure to comply will result in the permanent suspension of the Head Coach.
- A ten (10) minute mandatory break shall be given after each hour of practice. Break time is not counted against the hours of practice allowed.
- No team may schedule more than ten (10) hours per week of practice before Labor Day. This applies to Cheer/Dance as well. A week being seven (7) consecutive calendar days beginning on Monday and ending on Sunday.
- No more than two (2) hours of practice may be scheduled on any one (1) day.
- Practices after Labor Day are limited to eight (8) hours per week, a week being seven (7) consecutive calendar days beginning on Monday and ending on Sunday. Practices after Labor Day are not to exceed two (2) hours per day or more than four (4) days per week.
- No CMYFCC official, coach, etc. will take part in any sweat down methods.
- No more than two (2) scrimmages per week with another association before Labor Day Weekend.
- No more than one (1) scrimmage per week after Labor Day Weekend.
- All scrimmages count against allotted practice times.
- All scrimmages will be arranged through each Association President and in no case will the scrimmages be arranged by the coach.
- No scrimmages are to be held between different divisions.
- All players, regardless of when they join the team, must have at least one week of conditioning before they are allowed to practice with full equipment or have live contact with another player. Even if a player joins the team after the start of the regular season schedule, this requirement must be met.
- All Cheer practices shall include a 15-minute warm up and a 15-Minute cool down period.
- At least one rostered coach must be present during every practice.
- There shall be at least one person holding a Red Cross first aid & CPR certification, or of similar equivalency, present at all practices. This can be a coach or any volunteer approved by the team or club.

Practices are defined as skull sessions, film viewing, conditioning, scrimmaging, Scrimmaging other teams, stunt/dance group practice and/or gathering by the team for any football or cheer purpose

Remember: Any player trying out for a school team will be ineligible for practice with any CMYFCC team.

Associations are required to enforce all rules with its member teams and clubs.

Penalty for failure to comply: 1st offense – association fined \$100.00; 2nd offense - organization suspended for one year; 3rd offense – organization permanently suspended.

R-2 – START TIMES / LENGTH OF PERIODS / TIMEOUT

All competitive football teams will play 4 ten minute quarters with a 10 minute half time, each team will have 3 time outs per half. Instructional divisions will follow the rules in R-7.

Start times will be based upon the league schedule.

A protest must be postmarked to CONFERENCE officials within forty-eight (48) hours, or emailed to both associations involved, and Conference within 24 hours and acknowledged by Conference within 48 hours.

R-3 -GAME RELATED RULES

- The free substitution rule is always in effect
- The eligibility of a player must be challenged prior to the start of the game
- Once a game has been stopped and/or a player removed by reason of injury the player must leave the game for at least one complete play
- No player shall play on or for any other football team during the CMYFCC season. The same rule applies to cheer/dance
- Any player or coach removed from a game for any reason by a game official will be ineligible to participate in the next scheduled game. (This should be reported to the conference official when the scores are reported on Sunday night.)
- If the player or coach plays or participates in the next game the offending team will forfeit the game, and remain suspended for the following game. It is the responsibility of the Local Association President, whose player/coach was ejected from the game, to notify the Association President of the next opposing team.
- Adults, players, cheerleaders will refrain from using profanity at all times.
- Adults, players, cheerleaders will practice good sportsman ship at all times.
- All instructional divisions will be under the guidance of CMYFCC for rules, ages and weights.
- Game balls will be the following
 - *K – 3: Nike Pee Wee or Wilson K-2*
 - *4 – 6: Nike Junior or Wilson TDJ*
 - *7 – 8: Nike Youth or Wilson TDY*

R-4 – MANDATORY PLAY RULE (MPR)

Every team will have 2 mandatory play counters. Each team will have a mandatory play form available and it must be signed. Players found not getting to complete MPR automatically start the next game with double the mandatory plays. They will not be removed from the game until all plays are complete. Any person assigned as a Mandatory Play Monitor must be instructed to be respectful while on the opponents sideline or working with the opponents volunteer. There is to be no excessive cheering, cell phone use, and no coaching of any kind. At any time the opponent for any reason may ask the volunteer be replaced and this request must be complied with immediately without question. Failure to do comply will be considered a violation of the Mandatory Play Rule and may result in the forfeiture of the game. Mandatory Play Monitors may only stand from the end zone to the 30 yard line on both sides of the field.

- MPR minimum number of plays:

Team Size:	16 – 25 players = 10 plays
	26 – 30 players = 8 plays
	31 – 35 players = 6 plays
- Instructional Division plays are noted in CMYFCC K-3 Rule, R-7

Team Size:	16 – 25 players = 12 plays
	26 – 35 players = 10 plays
- Number of plays is based on the number of players eligible, dressed and ready to play at the start of the game.
- Kickoffs, kickoff receiving, will not be counted towards fulfilling the MPR. This applies to both teams on the field during these plays.
- Plays which result in a penalty which then results in the play being replayed (with or without loss of down) will not be counted toward the MPR.
- Plays used to “run out the clock”, such as the quarterback dropping to a knee upon the snap of the ball, will not be counted toward the MPR.
- These rules apply to all regular season, playoffs and super bowl games within the Central Mass Youth Football and Cheer Conference, Regional and National playoff game rules will differ somewhat.

- Only CMYFCC approved MPR form will be used.
- All players who have not completed their MPR by the end of the third (3rd) quarter, must be put in at the beginning the forth (4th) quarter and remain in the game until they have received their required number of plays.
- When a team has completed the MPR, the monitor will have the head coach sign the form in the appropriate location. The monitor will also sign it in the proper location. The head coach is responsible for turning in the MPR to their Association President/Conference Rep.
- Failure to comply will result in one (1) game suspension for the head coach, and association may be fined as set in the Rules, section 20. A second offense will result in suspension of the head coach from the CMYFCC, and the association fined as set forth in article 16, section 20, and no appeal.
- Each team will supply 2 adults, 18 years of age or older, to monitor the Mandatory Play Rules.

SUGGESTIONS

- Be sure your MPR monitors are familiar with the MPR rules.
- Have your monitors present at the game player certifications to note any ineligible player.
- Have your head coach assign one of the adult volunteers to work with the opposing team's monitor who is on your sideline. It is to your benefit to assist them.
- Pre-fill the MPR form by jersey numbers in numerical order.
- Make the monitor aware when substitutions are made and give them the jersey numbers.

In bad weather, make sure the MPR sheet is protected. If the MPR sheet is requested for any reason by the CONFERENCE only the originals (no photocopy, fax or e-mail) will be accepted. It must be legible and have appropriate signatures and telephone numbers.

R-5 - MERCY RULE

- No team will run up the score on a weak opponent.
- When the score reaches a 30-point spread the losing team will automatically get the ball at the 50-yard line and kickoffs will be suspended. The clock will be a running clock.
- Once the game falls into the mercy rule the clock can only be stopped by an official's time out when, or if, a player is injured on the field and needs medical assistance.
- Time outs are permitted with a running clock (3 per half)
- The ball will be placed at the 50 yard line at every change of possession
- No extra points will be attempted by the winning team
- Turn overs will be blown dead and the ball will not be allowed to be advanced.
- The team leading will replace its starting players with substitute players. Both teams involved, losing and winning must have their head coach submit a letter to the CONFERENCE Dir. explaining the 30-point spread at game's end.
- Violation of the "lopsided rule" by more than eight (8) points will result in an automatic probation, suspension if found to be intentional. A second offense will result in suspension. The AYF philosophy is to refrain from humiliating a weaker opponent.
- If at the end of the 3rd Quarter a game that entered into the mercy rule during the first or second quarter, and remains in the mercy rule, will be considered officially over. The score at the end of the third quarter will be the final score. The fourth quarter will be played out, following the mercy rule; however NO score will be kept or shown on the scoreboard.
- If during any game in which the mercy rule is started, and during this time the losing team closes the score to within 14 points the mercy rule will be lifted, and regulation play will resume.

R-6 – TIES

If a regular season game or playoff game ends in a tie, a tie breaker will be played. The NCAA Football Tie-Breaker Rule, as modified by the MIAA, Shall be used.

- Immediately following the conclusion of the fourth quarter, the teams will go to their team areas for two minutes.
- The officials will escort the captains to the middle of the field for the coin toss. The winner of the toss shall choose one of the following options: (1) offense or defense; or (2) which end of the field shall be used in both series of the overtime period (ten- yard line).
- More than a single possession is allowed by each team in order to insure that no game ends in a tie.
- The defense may score during the tiebreaker.
- Each series shall begin at the ten-yard line unless a penalty overrides. First down chains will not be used. It is always goal-to-go. If penalty enforcement calls for an automatic first down, it will be first and goal.
- If there is a change of possession during the last play of overtime, fouls by opponents on the team in possession give the team in possession the option of putting the ball in play, where the penalty leaves the ball, for one down free of penalty. This option is exercised only if the offensive team is free of foul during the down.

Example: Second Series - Team B intercepts Team A's pass and, during Team B's run back, Team A commits a personal foul.

Ruling: Extend the overtime for one down free of penalty, with Team B putting the ball in play where the penalty leaves the ball, provided Team B has not fouled during the down.

- Each team is allowed one full time-out in the overtime period. Time-outs remaining from the second half do not carry over to the overtime period.

R-7 – INSTRUCTIONAL DIVISION RULES (K-3)

1. Two (2), forty (40) minute running time halves with a ten (10) minute half time. Maximum game time will be 1 (one) hour and 30 (thirty) minutes.
2. NO kickoffs, punts, special teams, etc.
3. Optional rib protection is highly recommended.
4. Two (2) official's minimum per game.
5. Only two (2) coaches can be on the field at any one (1) time. When quarterback sets up behind the center – coaches on both sides must be five (5) yards behind furthest player back from line of scrimmage and cease all verbal instructions or encouragement until the play is whistled dead.
6. One (1) time out each half, one (1) minute in length. Clock does not stop running during the time out.
7. Clock does not stop except for an Official injury time out. Not to exceed five (5) minutes per game.
8. Coin toss to take place at start of game. The team that starts on offense will start the second half on defense.
9. EMT must be present at all times during the game. The game cannot start or resume without an EMT. The EMT must have either a radio or immediate phone availability to contact either an ambulance or rescue personnel.
10. NO SCORE is ever kept in an Instructional level game...on the field, scoreboard, PA system or in any newspaper.
11. Any article in a newspaper must be positive in nature toward both teams, without any score.
12. Mandatory Play Rule (MPR) is in effect and must be logged as in other levels (it differs from the other levels.

Mandatory Play Rule – Instructional levels only

Player Availability: 16 – 25 players = 12 plays

26 – 35 players = 10 plays

13. No hurry-up offense.

OFFENSE

1. Every change of possession always starts on the 50 yard line – NO EXCEPTIONS.
2. Maximum splits between center and guard is 2 feet.
3. No quarterback sneaks are allowed but the other backs can run between the offensive tackles.
4. Announce extra point option: Free Kick (NO defense rush) or Run/Pass with a defensive rush
5. Delay of game penalty will be called after 50 seconds during weeks 1 & 2; after 45 seconds during weeks 3 & 4; after 40 seconds during weeks 5 & 6; after 35 seconds during weeks 7 &

DEFENSE

1. No blitzing!!! – No Encroachment
2. Everyone is to play “4-6-1” defense (4 down linemen, 6 linebackers, 1 safety)
3. Four (4) down linemen (in a 3 or 4 point stance) can rush in any direction upon the center snap of the ball (NO 2 point stance for the front 4)
4. All other players will be a minimum of four (4) yards off the line of scrimmage
5. “Center Free Zone” at all times (NO nose guards)
6. Defense guard and tackle must be on outside shoulder of the offense guard or tackle
7. Linebackers must be a minimum of four (4) yards off the line of scrimmage. Inside the five (5) yard line two (2) yards off the lines are allowed.
8. No rushing P.A.T. kick

OFFICIALS/TEAM COACHES

Officials must be aware that this is an Instructional Division and that they can and are encouraged to instruct and call appropriate penalties. If coaches do not keep this ‘instructional philosophy’ in mind during the game, they should be warned, then penalized for the second infraction and removed from the playing field for a third infraction.

Mouthpieces – must be worn and should be watched closely. A pre-game inspection of mouthpieces and helmet fit should be conducted by coaches and monitored by all officials.

Unsportsmanlike Conduct – in any form by player, coach and fans should not be tolerated at all and should be penalized accordingly.

R-8 – SCHEDULE / CONFERENCE / PLAYOFFS

Each year the CONFERENCE President, along with Football Directors, will put together a schedule with the conference and playoff format and submit it to the CONFERENCE.

Top four to eight conference teams will be seeded in a single elimination conference playoff structure. If teams are tied at the end of the season, the tiebreaker below will be used.

Tiebreaker:

- First: Head to Head if two teams are tied
Did not play each other, use point system
- Second: Points System if 3 or more teams are tied
- Third: Coin flip for placement

POINT SYSTEM FOR TIEBREAKER

- 10 points for every win your team has
- 5 points for every tie your team has
- 2 points for every win an opponent has that your team beat
- 1 point for every tie an opponent has that your team beat

Final 2 teams standing will play in the Central Mass Super bowl. The Super bowl champion will represent CMYFCC in the New England Regionals.

R-9 – FORFEIT PROCEDURE

While it is not a general practice of CMYFCC to condone a forfeit, the following guidelines should be followed, no other reason will be allowed.

1. If there is a School function or town function that results in too many players not being able to attend the game will be rescheduled to a date that works for both teams. If this is the case an absentee form will need to be filled out for each player involved. (this can be found in the software) Documentation of the event will need to be provided as well.
2. If there are Family commitments, unless it is an emergency there should be proper notice extended so the game can be rescheduled to a date that works for both teams. If this is the case an absentee form will need to be filled out for each player involved. (this can be found in the software)
3. If you have injuries you must have Doctors notes stating that the effected players are not able to play. If this is the case an absentee form will need to be filled out for each player involved. (this can be found in the software) You will also need to have the reporting doctor fill out a doctors resume note to have that player eligible to play in any following games. (this form can also be found in the software)

The only time you should consider a forfeit is if your team falls below the minimum 12 required, if you have 12 you will need to play. We do not want to have to get into any disciplinary actions so please follow these guidelines, failure to follow these guidelines will result in fines and suspensions. The fine and suspension will be as follows:

- A. An amount of \$500.00 will be paid to CMYFCC
- B. An amount to \$500.00 will be paid to the Association that the forfeit was against.
- C. The head coach may be suspended for the remainder of the season and the following season
- D. If the fines are not paid the offending Association will be banned from playoffs and cheer competitions for that season.

R-10 – POST SEASON PARTICIPATION

All Football teams must state their intention to participate in post season play prior to the start of the season, if they state they will participate in post season play they will be required to move on as far as they advance, if they decide not to advance into regional and national play the entire Association will be suspended for the following season.

All Cheer teams must state their intention to participate in the regional and national cheer competition prior to the CMYFCC local competition, if a cheer team states this intention and finished 1st-3rd place at local competition they must move on to regional competition, if a team finished 1st or 2nd at regional competition they must move on to National competition, there cannot be a score tied into the result and teams must move on, no exceptions. Failure to move on will result in a suspension for the entire Association the following season.

R-11 – Grade Based/Age Chart

All-American Division

ALL-AMERICAN DIVISION			
Grade Based / Age Protected			
Grade Max.	Age Range	Protected Age	Protected Age Explanation
4 th	8/9/10	10	10 in 4 th grade can not turn 11 on or before 12/31
5 th	9/10/11	11	11 in 5 th grade can not turn 12 on or before 12/31
6 th	10/11/12	12	12 in 6 th grade can not turn 13 on or before 12/31

7th	11/12/13	13	13 in 7th grade can not turn 14 on or before 12/31
8th	12/13/14	14	14 in 8th grade can not turn 15 on or before 12/31
9th	13/14/15	15	15 in 9th grade can not turn 16 on or before 12/31
Grades can be Combined.			

R-12 – CMYFCC National All Star Team Guidelines

R - 13 – CHEER RULES AND REGULATIONS

1. The CMYFCC Cheer Director, along with the Association Cheer Coordinators, will be responsible for instituting rules and regulations for all cheer/dance personnel to follow. These rules and regulations, along with National Rules, will become part of the CMYFCC By-Laws under the rules section beginning in 2006 and may be updated until August 30th of the current year.
2. All rules and regulations regarding cheer will require a 2/3 majority vote by the Association Cheer Coordinators attending the cheer/dance monthly meetings.
3. Only one Cheer Coordinator from each Association may vote. If for some reason the Cheer/Dance Coordinator for the association cannot attend a meeting, the person attending the meeting is allowed to vote on behalf of their association.
4. All rules, regulations and changes coming from the Regional Cheer Director or National Cheer Commissioner, in writing, will automatically go into effect.
5. Any association fielding three (3) or more football teams MUST register at least one cheer/dance squad. Any association that has a football team that qualifies for post season play and the association does not field at least one cheering squad for the season, the football team will not be allowed to participate in any Regional or Super Bowl play.

Cheer/Dance participants who qualify 1st and 2nd or 3rd in each Division Divisions (JPW thru Midget) at the CMYFCC Local Competition shall participate in the Regional Cheer/Dance Championships.

Addendum 1



Athlete Scholar Program

*We cannot always build the future for our youth, but
we can build our youth for the future. – Franklin D. Roosevelt*

CMYFCC fully supports AYF's efforts to recognize the importance of Academics with our youth today. As such we actively promote and participate in the National All American Academic Achievement Alliance; in addition CMYFCC also has our own Athlete Scholar program. Our program further recognizes those participants qualifying for the National Team as well as others whose hard work in school and community set them aside as a role model for their peers.

The National Grade Average is 98% for eligibility, CMYFCC accepts 96.5%. Additional qualifications such as Extra Curricular Activities, Community/Civic Involvement and Volunteering, Academic Club Activities, Student Government and awards and recognitions in all of the above play an important role in placement on the CM Athletic Scholar Program. Scholarship awards are made to the top participants; these awards are given out to Top Athlete Scholar, First Team, and Second Team. CM along with AYF feel that our role is beyond that of mentoring good football players and cheerleaders it's about guiding them to grow into good, honest, respectable members of society and repay the giving back philosophy throughout their adult life.

Policy:

Central Mass will annually conduct an Athlete Scholar Program this program will coincide with the National All American Academic Achievement Alliance Scholarship program. All Central Mass football players and cheerleaders, who were in fifth grade or above during the prior school year, and have a cumulative overall grade average of 96.5% are eligible.

Central Mass Board of Directors will annually appoint an individual to oversee, conduct and chair the ASP campaign. This individual shall appoint up to 2 additional individuals to assist with all aspects of said campaign in order to be a success.

The CM ASP campaign will follow the format and utilize the AAA forms used by the AYF National Office, with the exception being that applicants will be accepted lower than the 98% required nationally. Candidates will have applications reviewed and weighted based on a numeric weighting system as approved by this policy.

Central Mass will determine a maximum amount of funds to be used for rewarding those individuals selected as winning recipients. Amount of Conference funds made available will be set based on available funds and adjusted annually no later than the January Board of Directors Meeting. Rewards shall be in the form of money, scholarships, certificates, plaques or trophies. Up to the top 20 qualifying applicants will receive recognition.

Top Recipient: Highest overall grade average shall receive an award of no less than \$500 and no more than \$1000.

Team One Recipient(s): 3 Candidates based on weighted score of application shall receive an award of no less than \$300 and no more than \$500.

Team Two Recipient(s): Up to 16 Candidates based on weighted score of application shall receive an award of no less than \$150 and no more than \$200.

All recipients will have an article and photo (if permitted by parent) submitted to the local papers.

Procedure:

The Central Mass Athlete Scholar Program Chair shall send out the National AAA forms with instructions and a dead line to return to all Association Presidents via email and/or at a Directors meeting no later than September.

Association Presidents shall review all grade eligible participants of their programs and ensure that those meeting criteria are given the opportunity to apply.

Association Presidents shall return participant applications via email using scanned documents and/or in hand to the MCASP Chair by or before December 1st.

The MCASP Chair and/or committee will then review all candidates using the weighted score policy in order to make the appropriate awards.

The CMASP Chair will notify the Conference liaison and/or President of the number of qualified candidates per award by or before January 1st along with a recommendation for amount of awards. Upon Approval the CMASP will notify all Association Presidents no later than the February Directors Meeting.

Certificates will be made up for all qualifying candidates who will receive an award by the CMASP Chair. Financial award will be prepared by the Conference Treasurer. Association Presidents will contact and arrange for the recipients to attend a brief presentation at either the March or April Directors Meeting, reporting back to the CMASP Chair. CMASP Chair will contact Media to attend the presentation and/or prepare and submit a conference article with photos to local media.

Weighted Scale used for making awards.

Categories:	Points	Total per Category
• Top Academic Bonus	10	
• Sports Activities:		10
1. Participant	1ea	
2. Mentor/Coach/Demonstrator Official/Umpire/Referee	3ea 3ea	
3. Recognitions	1-2ea	
Academic Activities:		20
1. Student Council/Class Government	3 total	
2. School Club Participant	2ea	
3. Recognitions/Awards	3-4ea	
• Community Activities:		30
1. Boys/Girls Scouts Other Civic Organization Participation	3ea 4ea	
2. Voluntary Community Service	4ea	
3. Recognitions/Awards	5ea	
• Religious Activities:		20
1. Misc.	2ea	
2. Recognitions/Awards	5ea	
• Misc Activities:		10
1. Misc.	1-3ea	

Total Points shall be added to Grade Average to determine Top Athlete Scholar and Team Placement. Extra-curricular activities are very important as such discretion should be used to properly weight activity. Individual with top Grade average shall be awarded a 10pt bonus.